**CITY OF JANESVILLE**

**City Council Proceedings**

#### February 12, 2018

The Janesville City Council met in regular session on Monday, February 12, 2018 in the Council Chambers of City Hall at approximately 6:00 p.m. with Mayor Carroll in the Chair and Council Members, Worrell, Stapleton, Robinson, Bettis, and Hanson present. Also present were City Attorney, Gary Boveia, City Clerk, Chris Murley, Police Chief, Randy Samec, Public Works Director, Becky Wrage, MSA Professional Services Engineer, Jim Holz, AECOM Engineer, Mark Durbahn, and Speer Financial, Inc. Sr. Vice President, Maggie Burger.

Motion by Council Member Robinson and seconded by Council Member Stapleton approving to adopt the agenda as presented. Motion carried.

Motion by Council Member Robinson and seconded by Council Member Worrell to appoint Mayor, Sandi Carroll as the Iowa Northland Regional Council of Governments Representative and Council Member, Deb Hanson, as Bremer County Community Foundation Representative (term expiration date of 12/31/20). Motion carried.

Motion by Council Member Robinson and seconded by Council Member Stapleton approving to table appointments to the following Boards until replacements can be found: Board of Adjustment (term expiration date of 12/31/22), Planning & Zoning Commission (term expiration of 12/31/22), and Black Hawk County 911 Board (term expiration of 12/31/18). Motion carried.

Citizen Comments/Complaints: The City Clerk reported that she had received an email from Darlene Campbell with regard to “Open Burning” issues. The Council will review the city and state ordinances and address Ms. Campbell’s concerns at the March 12, 2018 meeting.

The following bills were presented:

38829 Christine A. Murley Payroll 1,414.21

38830 Tina Ristau Payroll 31.90

38831 Randy Samec Payroll 1,295.63

38832 Beth Ann Miller Payroll 45.21

38833 Christa Kurtz Payroll 736.47

38834 Kathryn Behnke Payroll 31.90

38835 Rebecca Wrage Payroll 1,209.54

38836 Jason Hildebrand Payroll 158.58

38837 Eric VerSteegt Payroll 98.67

38838 Dustin Mooty Payroll 1,042.14

38839 Lisa Gansen Payroll 685.43

38840 Jason Hoerman Payroll 1,104.53

38841 Janesville Post Office Monthly Utility Bill Postage 136.88

38842 Access Systems Copier Lease Agreement (2 months) 375.32

38843 Black Hawk Waste Disposal Garbage & Recycling Collection Fees 5,006.85

38844 Janesville Lumber 25’ Cord 8.99

38845 Kwik Trip, Inc. Fuel 103.06

38846 One Solution Office Pro License 2016 80.00

38847 Sandry Fire Supply Fit Test 25.00

38848 Visa Pizza for Training Class 194.50

38849 Baker & Taylor Books 382.24

38850 City Laundering Co. Rugs 43.55

38851 Cosmopolitan 1 Year Subscription 34.21

38852 Good Housekeeping Subscription 15.97

38853 Lisa Gansen/Petty Cash Postage 36.44

38854 Our Iowa Magazine 2-Year Subscription 34.98

38855 Wal-Mart DVDs and Supplies 206.02

38856 Windstream/Iowa Telecom Telephone 75.45

38857 Woman’s Day 1-Year Subscription 16.02

38858 Christine A. Murley Payroll 1,440.29

38859 Tina Ristau Payroll 31.90

38860 Randy Samec Payroll 1,345.83

38861 Beth Ann Miller Payroll 138.27

38862 Christa Kurtz Payroll 733.47

38863 Rebecca Wrage Payroll 1,202.23

38864 Eric VerSteegt Payroll 125.20

38865 Dustin Mooty Payroll 1,087.86

38866 Lisa Gansen Payroll 707.59

38867 Jason Hoerman Payroll 1,038.66

38869 IPERS IPERS 3,457.03

38870 Treasurer-State of Iowa State Taxes 867.00

38871 AFLAC Insurance Optional Employee Insurance 115.68

38872 Sun Life Financial Employee Life & Disability Insurance 356.28

38873 U.S. Cellular PW Monthly Cellular Fees 65.33

38874 Wellmark Employee Health & Disability Ins. 3,617.97

38875 Christine A. Murley Payroll 1,440.29

38876 Randy Samec Payroll 1,345.83

38877 Beth Ann Miller Payroll 109.02

38878 Christa Kurtz Payroll 710.73

38879 Kathryn Behnke Payroll 31.90

38880 Rebecca Wrage Payroll 1,202.23

38881 Jason Hildebrand Payroll 130.77

38882 Eric VerSteegt Payroll 125.20

38883 Dustin Mooty Payroll 1,087.86

38884 Lisa Gansen Payroll 715.19

38885 Jason Hoerman Payroll 1,038.67

38886 Midwest Breathing Air NFPA Quarterly Air Testing 161.30

38887 3E Electrical Engineering Generator Maintenance Service 525.00

38888 Access Systems Lease Origination Fee 79.50

38889 AECOM Engineering Fees 4,141.94

38890 AFLAC Insurance Optional Employee Insurance 115.68

38891 Ahlers & Cooney, P.C. Attorney Fees 958.00

38892 Becky Wrage Wall Clock 3.99

38893 Boveia Law Firm Attorney Fees 3,752.41

38894 C & C Welding & Sandblast Boss Housing Headlights 156.40

38895 Capital Sanitary Supply Paper Towels 24.65

38896 Compass Minerals America Salt 1,890.49

38897 Deluxe Auto Body Dodge Charger Repairs 6,212.50

38898 IDALS Certification Fees 30.00

38899 IMFOA Membership Dues 100.00

38900 Iowa Regional Utilities Association Bulk Water Usage Fees 6,956.28

38901 Janesville Lumber Misc. Supplies 230.86

38902 Jason Hoerman Applicator Testing Fees 40.00

38903 John Deere Financial Supplies 89.05

38904 Keystone Laboratories WW & Water Samples 675.50

38905 Matt Parrott & Sons Name Plate & Checks 285.55

38906 Mid American Energy Co. Monthly Utility Fees 3,874.21

38907 MSA Professional Services Engineering Fees 6,845.75

38908 Municipal Supply, Inc. 8 Water Meters 947.95

38909 O’Reilly Auto Parts Wiper Blades 95.17

38910 Radio Communications Speaker Mic 74.25

38911 Region 1 AWWA WW Operators Meeting Registration 50.00

38912 Rite Price Office Supply Laptop Cases, Paper, & Misc. Supplies 312.49

38913 Special Janesville Library City Contribution 3,751.17

38914 Stokes Welding Chainsaw Chains & Gallon Mix 52.00

38915 Tim & Mike’s Auto Repair LOF/Washer Fluid 49.45

38916 Unity Point Clinic-Occ Med MUCCA Membership Dues 40.00

38917 VISA Postage 7.20

38918 Wal-Mart Aerosol, Wipes & Garbage Bags 34.19

38919 Waverly Newspapers Publication Fees – 1/8/18 Meeting 641.53

38920 Waverly Tire Tires 126.00

38921 Windstream/Iowa Telecom Telephone Fees 418.12

38922 Black Hawk Waste Disposal Garbage & Recycling Collection Fees 4,995.34

38923 Janesville Post Office Utility Billing Postage 136.59

3196380 EFTPS Payroll Taxes 2,836.40

3196381 EFTPS Payroll Taxes 2,535.32

3196382 EFTPS Payroll Taxes 2,548.40

(Disbursements: General-37,793.77, Road Use-13,810.01, Special Events-.00, Summer Recreation Program-26.87, First Responders-.00, Volunteer Fire Dept.-572.85, Special Library-5,080.94, Park Expansion & Improvements-.00, Water & Sewer Improvements-.00, Barrick Road Water Improvement Project-2,809.07, Hardwood Estates UR Project-1,332.87, Water-13,610.82, Sewer-7,705.18, Refuse-13,056.22, & Utility Deposits-.00 = 95,798.60)

Motion by Council Member Robinson and seconded by Council Member Bettis approving to cancel the city’s Visa credit card if the disputed charges aren’t removed. Motion carried.

RESOLUTION #1605 – A RESOLUTION ALLOWING ADDITIONAL CLAIMS FOR THE MONTH OF FEBRUARY, 2018. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JANESVILLE, IOWA, that the foregoing claims be allowed as presented and warrants for the same be issued to the City Treasurer. BE IT FURTHER RESOLVED that the City Clerk is hereby authorized, empowered, and directed to draw and issue warrants on the respective funds and accounts. Resolved by Council Member Hanson and seconded by Council Member Stapleton to approve the bills as presented. Roll Call Vote: Ayes – Hanson, Bettis, Robinson, Stapleton, and Worrell. Nays – None. Resolution approved and adopted this 12th day of February 2018.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAYOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by Council Member Bettis and seconded by Council Member Stapleton to approve the following Consent Agenda items: January 8, 2018 City Council Proceedings, January 31, 2018 Budget & Treasurer Reports, Kwik Star #712’s Class C Beer Permit with Privileges: Class B Native Wine Permit, Class C Beer Permit and Sunday Sales, and the 2018 Officers and Membership Rosters for the Janesville Fire Rescue and Janesville First Responders. Roll Call Vote: Ayes – Worrell, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Motion carried.

Motion by Council Member Robinson and seconded by Council Member Hanson to approve Public Works Director, Becky Wrage and Public Works Assistant, Jason Hoerman’s attendance at IRWA’s Ammonia & Disinfection in Drinking Water Workshop on 3/14/18 in Manchester, Public Works Director. Becky Wrage’s attendance at the IRWA’s Wastewater Applications Workshop on 4/4/18 in New Hampton and Public Works Director, Becky Wrage and Public Works Assistant, Jason Hoerman’s attendance at the AWWA Region 1 Water Works Operators’ Meeting on 3/7/18 in Manchester and payment of the appropriate registration fees, wages mileage and meals. Motion carried.

Public Works Director Wrage and Police Chief Samec presented their monthly reports to the Council.

AECOM Engineer, Mark Durbahn and Maggie Burger, Speer Financial, Inc. Sr. Vice President presented a scope of the proposed 7th Street Pump Station Project and financing options for the city to consider. Since this is an expansion project not a quality improvement project, it is not eligible for SRF funds. The estimated project costs include $687,945 for the Sanitary Sewer – Pump Station and Force Main and $277,804 for the Water Main – 8” PVC on 7th Street. Ms. Burger stated the city currently has a general obligation debt capacity of $3,300,000. She discussed the following possible sources of revenue for the project: Sewer & Water Revenue Bonds, G.O. Bonds, Special Assessments, and increased Hook Up/Connection Fees. Upon further discussion, the Council asked Ms. Burger to prepare a proposed 20-year general obligation bond schedule for review at the next meeting.

MSA Professional Services, Inc. Engineer, Jim Holz, was present to field questions from the Council regarding the written update on the status of the Stormwater Utility Feasibility Study and proposed Stormwater Ordinances they received from his colleague, Joe Elsinger, who was unable to attend tonight’s meeting due to a prior commitment.

The Council reviewed BJ Meaney’s Janesville Baseball Proposal for an 11U and 9U team. Upon discussion, the Council had various questions with regard to use of equipment, the operation of the concession stand, scheduling of the ballfield, marking and maintaining of the field, field improvements, further interest in the city’s youth baseball and softball program, liability issues and insurance concerns, possible user fees, etc.

Motion by Council Member Hanson and seconded by Council Member Worrell approving to table BJ Meaney’s Janesville Baseball Proposal until the upcoming special meeting for additional information and to request Mr. Meaney’s presence at said meeting. Motion carried.

Due to the unique situation regarding the location of the current water meter at 718 Main Street and the need for the customer to drip water so their personal water service line doesn’t freeze, a motion was made by Council Member Worrell and seconded by Chris Robinson to approve, Mr. Boeck’s written proposal for additional water usage in January (21,700 gallons), February (16,500 gallons), and March (10,200 gallons) and the delay of the installation of a new water meter by Public Works personnel at said address until this Spring. Motion carried.

Motion by Council Member Stapleton and seconded by Council Member Bettis to approve AKA Services, Inc.’s estimate of $528.75 for duct cleaning and Jim Hundley Heating, A/C, & Plumbing’s estimate of $112.50 to install an access door to the furnace a-coils prior to the duct cleaning. Motion carried.

Motion by Council Member Robinson and seconded by Council Member Hanson to deny Travis Crew’s request to discontinue charging for water and sewer services at 118 3rd Street and return deposit until the services have been shut off/disconnected at the city’s main as was the previous agreement. Motion carried.

Mayor Carroll informed the Council that the Committee set up to review the Banking Services Proposals is a little behind schedule but hopes to begin the process soon.

Motion by Council Member Hanson and seconded by Council Member Stapleton approving to schedule a special meeting for 5:00 p.m. on Monday, February 19, 2018 for final preparation of the proposed Fiscal Year 2018/19 Budget. Motion carried.

City Attorney Boveia informed the Council that all interested parties had signed the Settlement Agreement with regard to the State Bank vs. Sands and the City of Janesville.

The City Attorney, City Clerk, and Mayor presented their monthly oral reports to the Council.

Motion by Council Member Hanson and seconded by Council Member Worrell approving to adjourn. Motion carried. Meeting closed at 9:13 p.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAYOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

JANUARY 2018 DISBURSEMENTS: General-29,983.18, Road Use-5,318.00, Employee Benefits-.00, Special Events – .00, Summer Recreation Program-16.55, First Responders-.00, Volunteer Fire Dept-411.55, Library-3,914.74, Parks Expansion-.00, BRBPB-.00, Water & Sewer Improvements-.00, Street/Bridge Maintenance & Improvements-.00, Barrick Road B/P Bridge Project-.00, Barrick Road Water Improvement Project-17,426.69, Water-11,020.14, Sewer-7,008.77, Garbage-7,331.07, and Utility Deposits-.00 = 82,430.69.

JANUARY 2018 REVENUES: General-19,859.41, Road Use-7,758.36, Employee Benefits-1,887.65, TIF-.00, Special Events-.00, Summer Rec Program-.00, First Responders-297.64, Volunteer Fire Dept-8,471.73, Special Library-8,292.46, Parks Expansion & Improvement-817.89, Barrick Road Bridge-371.76, BRBPB Project-.00, Water/Sewer Improvements-2,081.89, Street/Bridge Maintenance-2,304.95, Barrick Road Water Main Improvement Project-.00, Water-20,192.94, Sewer-16,373.30, Refuse-8,883.93, and Utility Deposits–733.08 = 98,326.99.